

Date: _____

Coordinator
Office of Executive Clemency
4070 Esplanade Way
Tallahassee, FL 32399-2450

Re: Request for Certificate of Rights Restoration

Dear Ms. Keels:

Based on a review of the Florida Parole Commission's Clemency/Rights Restored Database, I have been informed that my civil rights have been restored. I am providing you the following information for issuance of my Certificate of Rights Restoration:

Name: _____
first middle last

DOC#: _____ Executive Order #: _____ Date of RCR: _____
mo. / day / yr.

Date of Birth: _____ Race: _____ Gender: _____
mo. / day / yr.

Current Address:

street apt# city state zip code

Please mail my Certificate of Rights Restoration to the address above.

If you require additional information, please contact me at the address above or at:

_____ (telephone number). Thank you.

Very truly yours:

_____ (signature)

_____ (print name)